

SOUTHWEST AIRLINES/TWU LOCAL 555 GRIEVANCE FORM

Obtain From TWU 555 Office 1-800-595-7672

Complete at Station Level - Please Print

Case Number: _____

| | | | |
|------------------------------|-------------------------------------|------------------------------------|--|
| Grievant Name _____ | | Location _____ | Employee Number _____ |
| / | | | Yes <input type="radio"/> No <input type="radio"/> |
| Company Seniority Date _____ | Classification Seniority Date _____ | Phone Number _____ | Texting? (circle one) |
| | | From: _____ To: _____ | |
| Position _____ | | Preferred time of contact _____ | |
| Date Of Incident _____ | | Email Address _____ | |
| Date Grievance Filed _____ | | Specific Article(s) Involved _____ | |

Employee Statement of Grievance: _____

Remedy or Settlement Sought: _____

I hereby authorize TWU to act on my behalf in the disposition and settlement of this grievance.

Grievant Signature _____ Date _____

TWU Representative/Designee Signature _____

Date Grievance Forwarded to Department or Assistant Manager or Designee: _____

Decision: _____

Department or Assistant Manager or Designee Signature: _____ Date _____

TWU Representative Signature: _____ Date _____

Settlement Accepted: YES NO

Date Grievance Forwarded to Station or Provisioning Manager or Designee: _____

Decision: _____

Station Manager Signature: _____ Date _____

TWU Local 555 Representative Signature: _____ Date _____

Settlement Accepted: YES NO

Forwarded to Local 555 Office: Yes No Date _____

Referred to District Representative: Yes No Date _____