



TRANSPORT WORKERS UNION LOCAL 555

REPRESENTING THE RAMP, OPERATIONS, PROVISIONING, AND FREIGHT AGENTS OF SOUTHWEST AIRLINES
TWU555.ORG • 1341 W MOCKINGBIRD LANE STE 1050E DALLAS, TX 75247 • 1.800.595.7672

REQUESTED BY: _____

SUBMITTED TO: _____

DATE OF REQUEST: _____

PLEASE CONSIDER THIS AS MY FORMAL REQUEST FOR THE FOLLOWING DOCUMENTS
FOR THE PURPOSE OF GRIEVANCE INVESTIGATION AS PROVIDED FOR BY ARTICLE 20.

- ☐ STATION ACTIVITY REPORT
- ☐ TERMINATOR LIST
- ☐ DUTY ROSTER
- ☐ OVERTIME CALL BOOK
- ☐ OVERTIME EXCEPTION LOGS
- ☐ SHIFT BID
- ☐ SHIFT BID RESULTS
- ☐ _____

FOR THE DATES OF: _____

IF INVOLVING THE SUPERVISOR AND A POSSIBLE CHANGE OF THEIR WORK SCHEDULE:

- ☐ SUPERVISOR'S WORK SCHEDULE
- ☐ SUPERVISOR'S OT EXCEPTION LOG

DATE RECIEVED: _____

MANAGEMENT SIGNATURE: _____

FAILURE TO PROVIDE PERTINENT DOCUMENTS IS A VIOLATION OF ARTICLE 20